

# SOUTHWEST ORAL HISTORY ASSOCIATION

## MINUTES OF THE BUSINESS MEETING

Tempe, Arizona

April 20, 2008

President Joyce Marshall Moore brought the meeting to order at 8:30 a.m. She welcomed all those in attendance. This is the best turnout for a business meeting that she has seen.

**Approval of Minutes:** Copies of the minutes from the April 22, 2007 business meeting in Fullerton were not available. Officers were elected at that meeting. Send an email to Sarah Moorhead for copies.

**Financial Report:** Sarah reported that SOHA converted from a calendar to a fiscal year. Since we have an April meeting it is difficult to compute expenses and there is some catch-up required. The 2007 revenue was **\$9,757**. SOHA does not have to pay taxes. Currently in the bank is a balance of **\$30,885.03** as of April 7<sup>th</sup>. SOHA bank accounts were moved from Bank of America to Wells Fargo. The reason was that the B of A computer system in California differs from those in other states. The signature cards could also not be located, making it extremely difficult for Sarah to make transactions. The balance is so large because it includes the amounts in the CDs. Sarah reported that it was an amazing venture to close out the B of A accounts. It was done with the assistance of Karen Harper. Sarah asked for volunteers to serve on the Investment Committee. She said it had been scary being Acting Treasurer and watch the amount in the bank account decline. Norma Smith asked if workshops could be co-sponsored to generate revenue? There are no words to thank Sarah for taking on so much responsibility. Sarah thanked everyone who worked on this conference. Joyce added that it was the best conference ever. She was also thanked for preparing the food for the reception.

**Membership Report:** Kathy Lehmer (not in attendance) left copies of her report. We have picked up additional members since the report was generated. Moving the files from one computer system to another has been problematic. A universal spreadsheet is being developed which will move from one Membership Chair to another. This will be sorted out shortly. SOHA needs more institutional memberships.

**National History Day:** Melanie Sturgeon reported that a group from the National History Day, Navajo young men working on the Land Dispute, interviewed relocated members of the Navajo Nation. It was proposed to shift \$100 in unused New Mexico funds to award them Honorable Mention. It was so moved and approved to do so.

**Site Committee for SOHA 2009 Conference:** the site selection committee is looking at the USC Doheny Library for a venue with L.A. As Subject as sponsor. There would be little to no cost for the meeting rooms. The conference hotel would be the Radisson. The Program Chair will be chosen shortly. Please contact this committee with any program,

panel etc. ideas. Can conference date be after students' finals? The Board Program Committee? will discuss this matter.

**Proposed Purchase of Liability Insurance:** It was suggested that the Board of Directors purchase liability insurance. Dan Killoren wanted to know what that meant? Officers can be personally liable if they are signatories such as when funds are embezzled. Purchasing liability insurance would mean members of the Board could not be **personally** liable. Karen said that there are agents who write insurance for non-profit organizations. She worked on this with the Hmong community. Karen moved and Claytee White seconded that SOHA board investigate and then purchase such insurance coverage. All approved.

**Presentation and Recruitment of Candidates:** Jean Maria spoke about how people become candidates. She said there is social, professional pressure to run for office in SOHA. What works is bonds of trust and fellowship. This is what holds our group together. We have managed to get good candidates without overburdening a few people. We need goodwill and contacts.

SOHA needs a Graphic Design Technical Advisor. Volunteers were asked for but there were no takers.

There are three positions open. Maria Trillo will continue as the New Mexico Representative. Danette Turner has agreed to serve as Treasurer. We need another volunteer for the Scholarship Committee. The New Slate was introduced:

<b>President:</b>	Sarah Moorhead
<b>Past President:</b>	Joyce Marshall Moore
<b>1<sup>st</sup> Vice President:</b>	Dan Killoren
<b>2<sup>nd</sup> Vice President:</b>	Kathy Lehmer
<b>Secretary:</b>	Alva Moore Stevenson
<b>Arizona Rep:</b>	Jennifer Albin
<b>California Rep:</b>	Gisela Shimabukuro
<b>Nevada Rep:</b>	Claytee White
<b>New Mexico Rep:</b>	Maria Trillo
<b>Treasurer:</b>	Danette Turner

The slate of volunteers for the Board of Directors was elected with no opposition. The slate of officers takes effect on July 1. Volunteers may contact Jean Maria until July 1.

Joyce was given a gift for her stellar service as President of SOHA.

Karen stated that her uncle had donated the Air Birds Eye of the Valley plane tour and breakfast silent raffle item. No one bid on it. It is a minimum bid of \$250. She asked if

some would be willing to put up their homes for a bed and breakfast? \$35 per night would be paid to SOHA. Jennifer reported items remained to be picked up.

Meeting was adjourned at 9:00 a.m.

Respectfully submitted,  
Alva Moore Stevenson  
Secretary  
April 20, 2008

Approved at Annual Business Meeting in Los Angeles, March 29, 2009